

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: June 25, 2014

Reference No.: 2.8d.(2)
Action Item

From: NORMA ORTEGA
Chief Financial Officer

Prepared by: Rihui Zhang, Chief
Division of Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF PROJECT DEVELOPMENT EXPENDITURES FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER STIP GUIDELINES WAIVER 14-32**

RECOMMENDATION:

The California Department of Transportation (Department) recommends the California Transportation Commission (Commission) approve extensions to the period of project development expenditure for the time periods identified for each project on the attached document.

ISSUE:

The attached list identifies seven locally-administered State Transportation Improvement Program (STIP) projects with a total allocation of \$952,000. The Commission allocated the funds in Fiscal Year 2011-12 for project development phases, as shown on the attachment. The local agencies cannot meet their deadlines prior to project deadlines. The attachment shows the details of the projects and the explanations for the delays.

BACKGROUND:

Current STIP Guidelines, Resolution G-13-07, stipulate that funds allocated for local project development or right-of-way costs must be expended by the end of the second fiscal year following the fiscal year in which the funds were allocated. The Commission may approve a waiver to the timely use of funds deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

Time Extension/Waiver – Project Development Expenditure Deadline
 Local Streets and Roads Projects

| Project # | Applicant County PPNO Project Description Reason for Project Delay | Phase Allocation Amount Balance Remaining | Allocation Date Allocation Resolution Number Number of Months Requested Extended Deadline CT Recommendation |
|---|--|--|---|
| 1 | City of Eureka Humboldt County PPNO: 01-0302D Waterfront Drive Connection Phase II project | PS&E Allocated: \$372,000 Balance: \$351,679 | 06/27/2012 FP-11-71 3 Months 09/30/2014 Support |
| <p>The City of Eureka (City) is requesting a three-month extension to the period of project development for the Plans, Specifications and Estimates (PS&E) phase for the Waterfront Drive Connection Phase II project.</p> <p>The City experienced delays in completing the PS&E phase of the project due to the delayed completion of the NEPA process of the Project Approval and Environmental Document (PA&ED) phase. The project site resides within the Right of Way currently owned by Union Pacific Railroad (UPRR). The state regulating agency, North Coast Regional Water Quality Control Board, required UPRR to complete the contaminated soil abatement action. The City could not complete the NEPA process until the cleanup was completed. The cleanup took place during the summers of 2012 and 2013, and the cleanup is now complete. The City is expecting the NEPA document to be approved by June 30, 2014, and the PS&E phase to be completed by September 30, 2014. Therefore, the City is requesting a three-month time extension to September 30, 2014.</p> | | | |
| 2 | City of Eureka Humboldt County PPNO: 01-0302K Eureka Waterfront Coastal Trail project | PS&E Allocated: \$60,000 Balance: \$60,000 | 06/27/2012 FP-11-71 3 Months 9/30/2014 Support |
| <p>The City of Eureka (City) is requesting a three-month extension to the period of project development for Plans, Specifications and Estimates (PS&E) phase of the Eureka Waterfront Coastal Trail project.</p> <p>The City experienced delays in completing the PS&E phase of the project due to the delayed completion of the NEPA process and the adjacent Waterfront Drive Connection Phase II Project Approval and Environmental Document phase. The City cannot finalize the PS&E phase until NEPA review is complete for both projects. Therefore, the City is requesting a three-month extension to September 30, 2014.</p> | | | |
| 3 | County of Humboldt Humboldt County PPNO: 01-0302J Hammond Pedestrian and Bicycle Bridge project | PA&ED Allocated \$150,000 Balance: \$136,654 | 05/23/2012 FP- 11-54 3 Months 09/30/2014 Support |
| <p>The County of Humboldt (County) is requesting a three-month extension to the period of project development for Project Approval and Environmental Document (PA&ED) phase for the Hammond Pedestrian and Bicycle Bridge project.</p> <p>The County experienced delays in completing the PA&ED phase of the project due to unexpected permitting and licensing requirements for geotechnical exploration within the river channel of the bridge. The County expects all permits, licenses, and approvals to be approved by June 2014 and work is expected to be completed by September 2014. Therefore, the County is requesting a three-month extension to September 30, 2014.</p> | | | |

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| 4 | County of Tehama Tehama County PPNO: 02-2333 Jewett Creek Bridge at Kirkwood Road project | PA&ED Allocated: \$20,000 Balance: \$19,685 | 03/29/2012 FP-11-45 9 Months 03/31/2015 Neutral |
| <p>The County of Tehama (County) is requesting a nine-month extension to the period of project development for Project Approval and Environmental Document (PA&ED) for the Jewett Creek Bridge at Kirkwood Road project. The County has experienced delays in completing the PA&ED phase for the project.</p> <p>The County experienced delays to the project due to the internal policy modifications in their review and approval process for Request for Proposal (RFP) packages. The original RFP for engineering consultant services was scheduled for advertisement in September 2012, but was pulled prior to advertising for review by a new County Counsel. During the same time, the Department was revising Chapter 10 of the Local Assistance Procedures Manual (LAPM) to clarify changes in federal process and Disadvantaged Business Enterprise. As a result, the County saw a need to improve their internal process and revised the RFP. The County approved the RFP package for advertisement in June 2013. The County awarded the contract in December 2013. Therefore, the County is requesting a nine-month extension to March 31, 2015.</p> | | | |
| 5 | County of Tehama Tehama County PPNO: 02-2334 Jewett Creek Bridge at Columbia Avenue project | PA&ED Allocated: \$20,000 Balance: \$19,505 | 03/29/2012 FP-11-45 9 Months 03/31/2015 Neutral |
| <p>The County of Tehama (County) is requesting a nine-month extension to the period of project development for Project Approval and Environmental Document (PA&ED) for the Jewett Creek Bridge at Kirkwood Road project. The County has experienced delays in completing the PA&ED phase for the project.</p> <p>The County experienced delays to the project due to the internal policy modifications in their review and approval process for Request for Proposal (RFP) packages. The original RFP for engineering consultant services was scheduled for advertisement in September 2012, but was pulled prior to advertising for review by a new County Counsel. During the same time, the Department was revising Chapter 10 of the Local Assistance Procedures Manual (LAPM) to clarify changes in federal process and Disadvantaged Business Enterprise. As a result, the County saw a need to improve their internal process and revised the RFP. The County approved the RFP package for advertisement in June 2013. The County awarded the contract in December 2013. Therefore, the County is requesting a nine-month extension to March 31, 2015.</p> | | | |

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| 6 | City of Susanville Lassen County PPNO: 02-2480 Riverside Drive Reconstruction & Class I Pedestrian-Bike lane project | PA&ED Allocated: \$80,000 Balance: \$80,000 | 06/27/2012 FP-11-71 16 Months 10/31/2015 Support |
| <p>The City of Susanville (City) is requesting a 16-month extension to the period of project development for the Project Approval and Environmental Document (PA&ED) for the Riverside Drive Reconstruction & Class I Pedestrian-Bike lane project.</p> <p>The City has experienced delays in the PA&ED phase of the project due to various circumstances. The project was originally scoped as a roadway reconstruction project and Class I bicycle/pedestrian project. Due to the possible environmental delays in the bike/pedestrian component, only the road reconstruction part of the project was completed. In 2012, the City informed the Department that the Plans, Specifications and Estimates project documents needed to be re-scoped to show the bike/pedestrian portion only; this effort delayed the project by four months. During this time, the Transportation Enhancement program changed under the new Federal Transportation Act (MAP 21) and the City was not sure whether the project would still qualify for funding. The City worked with the Department to determine if the project would be funded under MAP 21. The City anticipated receiving approval of the Authorization to Proceed in October 2013, but was delayed until February 2014. This delay resulted in shifting the project's schedule and missing a window from March to June to complete the general biological survey. The required survey will take place in the Spring of 2015. Therefore, the City is requesting a 16-month extension to October 31, 2015.</p> | | | |
| 7 | County of Inyo Inyo County PPNO: 09-2528 See Vee Lane Extension project | PA&ED Allocated: \$250,000 Balance: \$185,650 | 06/27/2012 FP-11-71 20 Months 02/29/2016 Support |
| <p>The County of Inyo (County) is requesting a 20-month extension to the period of project development for the Project Approval and Environmental Document (PA&ED) phases of the See Vee Lane Extension project.</p> <p>The County experienced delays to the PA&ED phase due to environmental issues and coordination efforts with a local utility company. The County requires additional time to coordinate with the Highlands Mobile Home Park (Highlands) management to perform land surveys and environmental studies. The project resides in an area that contains wetlands and potential mitigation measures must be considered. The Highlands management and residents have expressed concern about the project and the County has scheduled further meetings with the residents, management, and other concerned citizens to discuss alternatives. Furthermore, the County has had to coordinate with the Los Angeles Department of Water and Power (LADWP) to obtain permission to enter the property to assess possible mitigation measures. The County needs assurance that LADWP will grant an easement or Right of Way through their land. LADWP will need time to review the project plans and mitigation measures prior to giving such assurance. This effort could take several months. The County anticipates resolution to these issues by February 2016. Therefore, the County is requesting a 20-month time extension to February 29, 2016.</p> | | | |