



**Statewide Small Business Council Meeting Minutes –  
October 23, 2009**

**1823 14th Street  
Sacramento, CA 95811**

**Statewide Council Members Present**

Camacho, Julian	HCA
Carrera, Angel	DGS
Calderon, Josie	MABPA (Alternate)
Chavez, Chris	HCA
Chaudhary, Arvin	ACEC-CA
Cunningham, Lee	CWOE
Golliet, Gene	SDVOB
Guerrero, Paul	CAL-SBE
Hernandez, Richard	SHPE (Alternate)
Hou, Jonathan	ABA
Jackson, Jeffery	AIAI
James, John	NAMCSC (Alternate)
Jordan, Fred	SFAABCC
LaCome, Diana	NCA
Lau, Eddy	AAAE, SFO
Llewellyn, Rebecca	WCOE
Ortiz, Leonard	LBA (Alternate)
Patten, Ezekiel	BBA
Vargas, Jesus	SJCHCC

**Caltrans Staff Present**

McKim, Cindy	Chief Deputy Director
Fonseca, Olivia	OBEO
Anbiah, Denix	Local Assistance
Bayer, Zoe	Project Management
Crosby, George	District 4 (VTC)
DeWatney, Bonnie	OBEO
Failing, Doug	District 7
Frank, Angela	OBEO
Norvell, Jay	District 43
Padilla, Robert	OBEO
Pieplow, Bob	District 11
Pulido, Lauren	District 10 (VTC)
Rettke, Megan	DPAC
Rice, Lorna	District 11
Sartipi, Bijan	District 4
Sequeira, Alicia	District 10 (VTC)
Watts, Sabrina	OBEO
White, Brian	District 4 (VTC)
Whitmore, Liza	District 3

**Guests**

Kubota, Carolyn	SBTRC
Mammano, Vincent	FHWA
Mikles, Jeff	GLA
Nelson, Ron	CSH Planning
Stevens, Gary	CSH Planning
Wong, Ken	AAALE
Yokota, Lance	FHWA

## **ITEM 1 – Welcome/Introduction/Opening Remarks**

Olivia Fonseca, Deputy Director, Office of Business and Economic Opportunity (OBEO), California Department of Transportation (Caltrans)/Statewide Small Business Council (SBC) Chair called the meeting to order at 8:30 a.m. Chair Fonseca welcomed Statewide Small Business (SB) councilmembers, Caltrans staff, and guests; all were asked to introduce themselves.

Chair Fonseca welcomed Mr. Vincent Mammano, Chief Operating Officer, Federal Highway Administration (FHWA) and Mr. Lance Yokota, Civil Rights Program Manager, FHWA. Chief Deputy Director McKim welcomed all and sent regrets from Director Iwasaki for his absence. District 7 Director Failing gave his thanks to the SBC for all of their support during his tenure at Caltrans. He gave an overview of his new job at Los Angeles Metro and he will send his new contact information to Chair Fonseca to share with the SBC. He announced the Interim District 7 Director is Richard Land. Councilmembers thanked District 7 Director Failing for his leadership and support of SBs.

Mr. Mammano gave an overview of the FHWA program. He relayed to the SBC that the FHWA makes sure it is fair for all participants and they are partners with Caltrans and others. He gave an overview of the American Recovery and Reinvestment Act (ARRA) goals to attain Disadvantaged Business Enterprise (DBE) participation. Mr. Mammano stated he is aware there is a challenge with obtaining local agency DBE reporting.

Councilmembers asked Mr. Mammano several questions. Following are the questions that require an action from Mr. Mammano.

- Councilmember Guerrero mentioned he has a letter from a local agency indicating they do not need to meet the DBE Program requirements for their federal transportation funds. He asked Mr. Mammano if this is correct. Mr. Mammano stated he would like to see the letter before commenting.
- Councilmember Camacho asked Mr. Mammano if he could help set up a meeting with the largest local agencies to discuss DBE issues. Mr. Mammano stated that could be done, but it would take some time. Councilmember Camacho would like to be a part of the group. Councilmember Ortiz asked for a timeframe for the meeting. Mr. Mammano stated he will have an update in January.
- Councilmember Cunningham asked if FHWA has an incentive program such as the “Buy American” program that could assist SBs.
- Councilmember Llewellyn asked Mr. Mammano to attend future SBC meetings. Mr. Mammano accepted and indicated he and or Mr. Yokota will attend future meetings.

Chief Deputy Director McKim asked the Councilmembers who will be attending the Associated General Contractors (AGC) fall conference, on October 28, 2009. Chair Fonseca stated she will email the conference information. Chair Fonseca then gave an overview of the AGC lawsuit.

## **ITEM 2 – Approval of September 25, 2009, Meeting Minutes**

Corrections to page 2 item 1 to say “not meeting” goals and add Councilmember LaCome to attendance sheet.

## **ITEM 3 – Statewide Committee Reports**

Committees met the night before and discussed 2009 Action Items; refer to the Committee minutes for updates.

Commodities – Councilmember McGlover, Chair—Chair Fonseca asked Councilmember Carrera to consider

having a member of Department of General Services (DGS) attend the Commodities Committee.  
Construction – Councilmember LaCome, Chair  
Local Assistance – Councilmember Guerrero, Chair  
Professional Services – Councilmember Lau, Chair  
Supportive Services – Councilmember Johnson, Chair

**ITEM 4 – Chief of Environmental Analysis –Jay Norvell**

Due to time constraints, the presentation was postponed to 2010.

**ITEM 5 – District Updates**

**District 3 (Sacramento) –Liza Whitmore, SB Liaison**

The Architectural and Engineering (A&E) Structure & Materials Look Ahead Outreach Event was held on October 14, 2009, in Sacramento at the Caltrans TransLab Building. Thirty-four businesses were in attendance. A big thank you went to Councilmembers Hou and Lau for being instrumental in advocating the multiple A&E contracts as well as prime motivators for this outreach event.

The GovLink Conference at the Radisson Hotel on October 20-21, 2009, had 314 attendees, according to the event organizer, The Federal Technology Center. Four Caltrans staff were available to answer questions and, together, we provided information and assistance to well over 100 small businesses.

The California Public Utilities Commission Business and Matchmaking Expo in Chico on October 22, 2009, was also well attended with over 225 business attending. Matchmaking sessions of 10 minutes each were held with 21 businesses interested in finding out if Caltrans has any need for their products or services. Rebecca Alexander, District 2 Small Business Liaison (DSBL), staffed the Caltrans booth while District 3 DSBL Liza Whitmore met with businesses at the matchmaking table.

Planning for the North Region Mentor/Protégé program continues and the program will be on the agenda of the AGC-Construction Industry/Caltrans Liaison Meeting in December.

District 3 and Headquarters staff will be staffing the Caltrans booth at the Sacramento Region's Connecting Point event on November 4, 2009. This event is sponsored by DGS and the Sacramento Area Public Agency Consortium (District 3 is a member).

District 3 will be having a Business Information Seminar on November 18, 2009, in Marysville. Information about navigating the Caltrans Web site, certification, small business resources, successful marketing, and joint venture/partnering will be provided.

District 3 staff were unable to represent Caltrans on the panel for the Business Networking/ARRA Stimulus Funds event on September 22, 2009. Nearly 400 small businesses attended the event at the Lions Gate Hotel in McClellan Park, CA.

**District 4 (Oakland) – Bijan Sartipi, District 4 Director**

District 4 has 181 projects valued at \$4.2 billion. Caldecott Tunnel Contract bids opened 21 percent under

engineer's estimate (EE) and Tudor-Saliba's proposal met the goals of the contract.

#### **Doyle Drive:**

Bids for Contract # 3 opened. The bids came in 40 percent below EE. C.C. Myers was the low bidder. C.C. Myers attained 7.42 percent on a 7 percent Underutilized DBE goal for Doyle Drive.

District 4 had an event at the Presidio with Director Iwasaki, San Francisco Mayor Newsom and the Speaker Nancy Pelosi and heard from EnviroNova, a sub to the Utility Contract, which is a SB, and a local business.

Contract # 2 Utility Relocation contract, Ghilotti Brothers is the prime contractor and they are utilizing:

1. EnviroNova - Certified local business with SF Human Rights Commission (SFHRC) and certified SBE with DGS
2. AFA Company is a subcontractor to EnviroNova on contract # 2 and they are a certified Disabled Veteran Business Enterprise (DVBE) and are located in Vacaville
3. Cal State Contractors - Certified local business with SFHRC and certified SB.
4. Bass Electric - Certified local business with SFHRC and certified SB.
5. CMC Traffic Control/Construction - Certified local business with SFHRC and certified SB.
6. Zacor Demolition is a certified SBE with DGS and they are located in Oakland

Ghilotti Brothers has committed to exceed the Small Business Utilization goal.

The A&E small business attainment in District 4 achieved 50 percent the goal was 31 percent.

On October 16, 2009, the Doyle Drive Small Business participation program, in coordination with the SFHRC and DGS held a special business Certification event to help certify Local Business Enterprises gain SB certification from DGS.

District 4 will have a Procurement Fair on December 7, 2009, at 9:00 a.m. at the Jack London Aquatic Center.

Director's Order, \$12.65 million, 26 percent SB, 16 percent not yet awarded and 58 percent non DBE, but that is due to Ghilotti contract which will change this picture tremendously.

#### **District 7 (Los Angeles) – Doug Failing, District 7 Director**

On September 9, 2009, staff from the Small Business Program participated in a statewide teleconference to overview Caltrans plans to advertise \$20 million in Clean Renewable Energy Bonds that will be available for firms to retrofit Caltrans facilities statewide. District 7 expects to have at least four contracts over the coming months. Several area firms expressed interest in the teleconference and plan to submit their bids.

On September 29, 2009, more than 60 local small business owners and staff from the Small Business Program attended a special "Connecting the American Recovery and Reinvestment Act (ARRA) Stimulus Dollars to the African American Community," hosted by Assembly Speaker Karen Bass. Speaker Bass and Director Iwasaki spoke on the contracting opportunities that will be available through ARRA funding.

On September 30, 2009, the US Pan Asian Chamber of Commerce hosted a seminar at the San Gabriel Hilton that was designed to bring more Asian-owned businesses into the State's contracting arena. Representatives from at least 100 firms throughout Los Angeles and Ventura counties attended and received direction from

various federal, state and local governmental agencies on best practices to become engaged in the contracting processes.

The District has made progress in its efforts to incorporate SB, DVBE, and DBEs in contracting opportunities.

From July 1, 2009, through September 30, 2009, District 7 awarded over \$75.2 million in contracts. Of that figure, DBEs received \$3.3 million (4.43 percent).

For State funded projects, District 7 awarded \$888.2 thousand from July 1, 2009, through September 30, 2009. DVBEs received \$46.7 thousand (5.26 percent) and SBs received \$888.2 thousand (100 percent).

District 7 participated in a Title VI Compliance Audit from September 22-24, 2009. District 7 EEO staff conducted two pre-construction meetings during the month of September 2009.

**District 11 (San Diego) – Lorna Rice, Deputy District 11 Director of Administration**

Ms. Rice presented a Small Business Outreach Fact Sheet. See handout for details.

**ITEM 6 – Public Comment/Good of the Order**

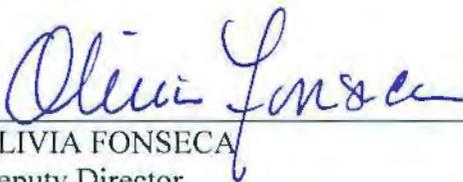
Councilmember Jordan would like to invite Business, Transportation and Housing Agency Secretary Dale Bonner to a SBC meeting to discuss public/private partnerships.

Chair Fonseca announced Assembly Bill 31 was signed and chaptered. This bill takes effect on January 1, 2010, and it raises the small business contracting opportunities from \$100,000 to \$250,000. DGS is in the process of providing direction to State departments on how to implement the change.

Meeting adjourned: 12:10 p.m.

Next meeting: November 17, 2009  
1823 14th Street  
Sacramento, CA

Approved by:



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OLIVIA FONSECA  
Deputy Director  
Office of Business and Economic Opportunity  
California Department of Transportation